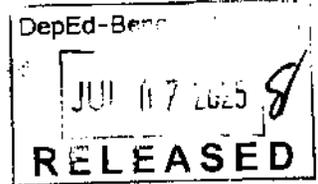




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**



02 July 2025

**DIVISION MEMORANDUM**

No. 290s. 2025

**UPDATING OF THE LEGAL SERVICES INFORMATION SYSTEM (LSIS) 3.0  
FOR SY 2025-2026**

TO: Chief Education Supervisors  
PSDSs/PSDIs  
Public and Private Elementary and Secondary School Heads  
All others concerned

- 1) With the opening of SY 2025-2026 in the LSIS 3.0, this office, through the Division Child Protection Committee (DCPC), directs **all public and private schools** to update their respective LSIS account for **School Year 2025-2026** on or before **July 18, 2025**.
  - 2) All **School Heads** are directed to update the following in the LSIS:
    - a) CPP School Profile
      - General Information
      - Committee
      - Availability of Policy
    - b) Bullying
    - c) Child Abuse
- Note: For items b and c, click the 'Certify No Incident of Bullying/Child Abuse' button to set it as the default until an update is necessary.
- 3) The LSIS 3.0 can be accessed through the following link: **<https://lsis.depedcar.ph>**.
  - 4) To assist users in operating the LSIS, the user manual can be downloaded at the following link: **<https://bit.ly/LSISUserManual>**.
  - 5) The CPP profile in the LSIS should be updated **every school year**. Hence, schools are expected to ensure its regular updating.
  - 6) For questions and concerns, please contact Murphy S. Liswid or Ceasar B. Luma-ang, DCPC Secretariat, through [sdobenguet.yfd@deped.gov.ph](mailto:sdobenguet.yfd@deped.gov.ph).
  - 7) For dissemination and strict compliance.

  
**ESTELA P. LEON-CARIÑO EDD, CESO III**  
Regional Director and  
Concurrent Officer In-charge  
Office of the Schools Division Superintendent

SGOD/LBA/YF



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